

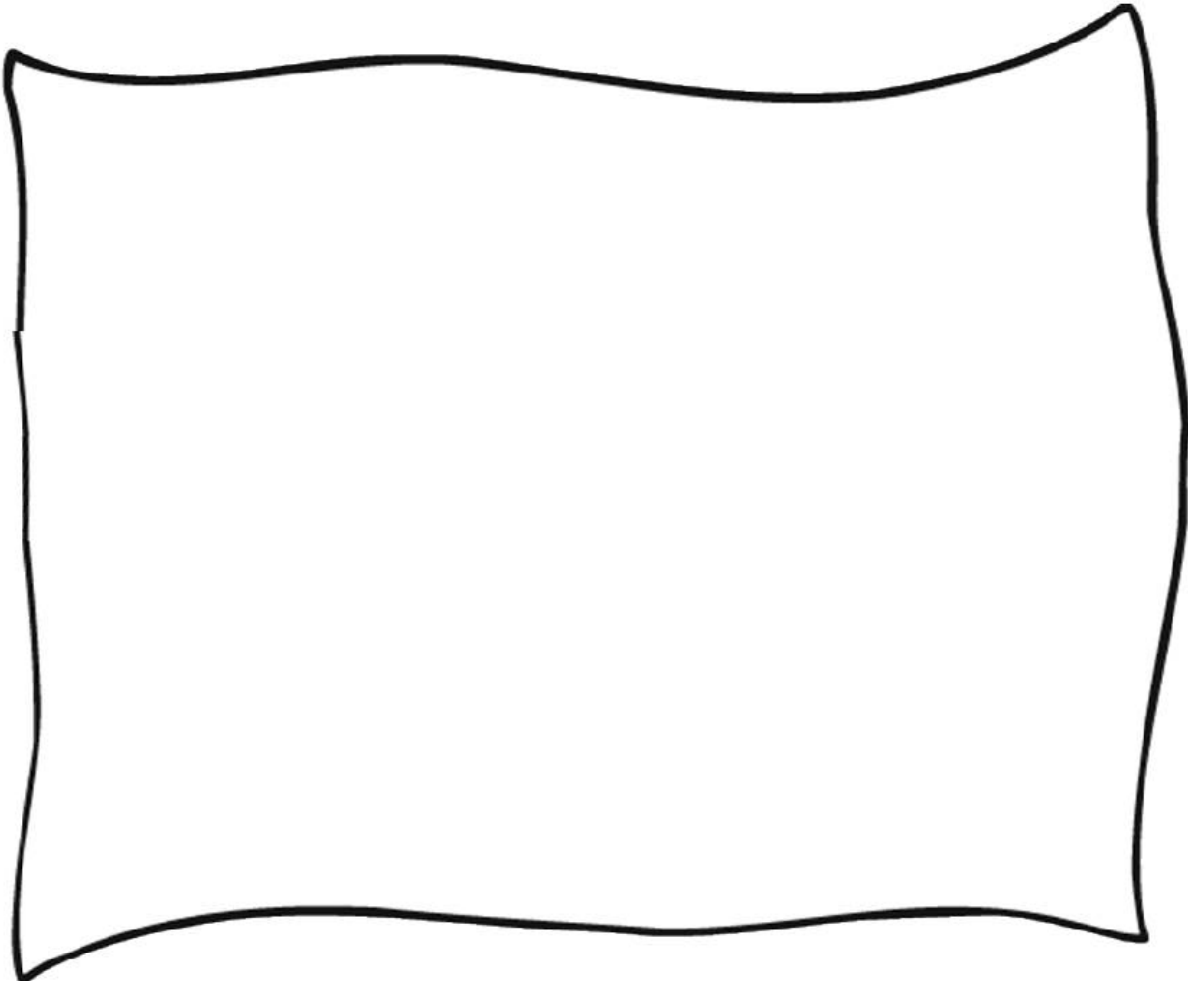
Name _____ **Revising, Editing, Rewriting**

Proofreading

Proofreading means to check your work for errors. Errors in a book, article or paper can be very distracting for the reader. You have worked hard on your writing; it's important to make sure that it is error-free so that your reader can concentrate on what it is you are saying.

When proofreading, look for:

- ✓ Did you begin each sentence with a capital letter?
- ✓ Did you use complete sentences?
- ✓ Did you capitalize proper nouns?
- ✓ Did you use proper subject/verb agreement?
- ✓ Did you skip any words?
- ✓ Did you spell all words correctly?
- ✓ Did you repeat any words in a row?
- ✓ Did you use correct punctuation?



Name _____ **Revising, Editing, Rewriting**

DIRECTIONS: Proofread the following paragraph. Cross out each mistake, and write the correction above the error.

Ken went for a hike in the woods.. it was a beautiful day. The forest floor waz soft because there were layers and layers of dead leaves and pine needles decomposing there. There was also many trees that had fallen over during storms. They lay around on the forest floor like a giant had dropped a handful of toothpicks

ken hiked all the way to the edge of the woods, where he saw the river. The potomac river was very wide at that point and the buildings on other side looked like tiny toys.