

Name \_\_\_\_\_ **Colons**

## The Jobs of a Colon



There are three main uses for a colon in a sentence:

- **Rule #1:** Use a colon to introduce a list, when the list follows an independent clause.
- **Rule #2:** Use a colon to introduce a quotation when the quotation is not part of an independent clause.
- **Rule #3:** Use a colon to introduce an explanation when the explanation follows an independent clause.

**DIRECTIONS:** Add a colon to each sentence where needed. Write the number of the rule that applies on the line.

\_\_\_\_\_ 1. I brought three things hot dogs, paper plates, and plastic forks.

\_\_\_\_\_ 2. Everything scares me I have a lot of anxieties.

\_\_\_\_\_ 3. Here's the plan study hard and get good grades.

\_\_\_\_\_ 4. My favorite part of *Hard Times* by Charles Dickens is the opening "Now, what I want is, Facts. Teach these boys and girls nothing but Facts. Facts alone are wanted in life. Plant nothing else, and root out everything else."

\_\_\_\_\_ 5. My father often gave me advice Work hard. Be kind. Show up on time.

\_\_\_\_\_ 6. John told us everything "Tim and Allen stole the dog!"

\_\_\_\_\_ 7. I have all the qualities of an entrepreneur I am innovative, I have perseverance, and i am a self-starter.

\_\_\_\_\_ 8. We were thrilled at her words "Everyone can take the rest of the day off!"

\_\_\_\_\_ 9. I am bored I never have enough to do at work.

\_\_\_\_\_ 10. I read a whole novel this weekend I had nothing else to do.