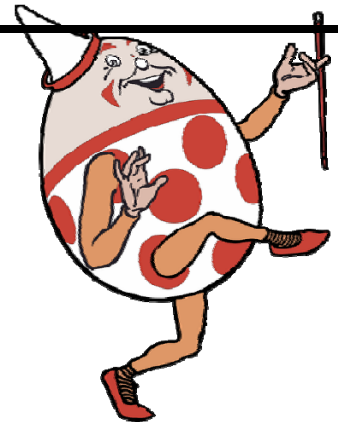


Name \_\_\_\_\_ **Colons**



# The 7 Uses of a Colon

A colon can be used in seven different ways:

1. To introduce a list, when the list follows an independent clause;
2. To introduce a quotation when the quotation is not part of an independent clause;
3. To introduce an explanation when the explanation follows an independent clause;
4. To introduce the effect of logical consequence of an action;
5. After the salutation in a business letter or memo;
6. To separate chapter from verse in scripture;
7. To separate hours from minutes when writing a time; and
8. To show ratios.

**Directions:** Add a colon to each sentence where necessary.

1. I only ever ask you to do one thing make the bed.
2. The ratio of rice to water is 1 2.
3. I set my clock for 4 25 every morning.
4. My mother always has the same complaint it's hot in here.
5. You can find those lines in Paul 2 3.
6. There is only one way to succeed try, try again
7. My sister drank too much water last night of course she wet the bed.
8. I have a lot to bring to school tomorrow my books, my homework, and my science project.